



Creating A Better World Together

82nd Annual Meeting of the Academy of Management
5-9 August 2022 | Seattle, Washington, USA | A Hybrid Experience

Please enter the quantity next to the equipment required for your presentation. If you do not see the equipment you require, please call the Meetings & Exhibits Department at **301-459-9011** or send an email to **exhibits@projection.com**.

To order, please email a completed form to exhibits@projection.com or fax it to 301-459-0026.

****All orders must be finalized by July 22, 2022. Equipment ordered after this date will be based on availability and equipment rates will increase by 15-20%.****

Computers				Qty	# of Days	Rate	Total	Projectors / Projector Support Package				Qty	# of Days	Rate	Total				
Laptop: DVD/CD-R, 15.4" Display, WIN10 Office 2016 Pro, Symantec Endpoint Protection, WiFi, Mouse & Cable Lock						\$175		LCD Projector (4000 Lumens)						\$300					
								LCD Projector (5000 Lumens)						\$500					
Desktop: DVD/CD-RW, WIN10 Office 2016 Pro, Symantec Endpoint Protection, Gigabit Ethernet, Mouse, Keyboard, & 23" Computer Monitor						\$75		LCD Projector (7000 Lumens)						\$700					
								LCD Support Package (stand, extension cord & 25' HDMI Cable)						\$25					
Miscellaneous Items				Qty	# of Days	Rate	Total	Video Equipment				Qty	# of Days	Rate	Total				
Flipchart w/ Pad & Markers						\$25		32" HD LED w/Floor Stand or Table Top Stand (circle type)						\$150					
Laser Pointer						\$25		40" HD LED w/Floor Stand or Table Top Stand (circle type)						\$250					
Wireless PC Remote Control						\$25		46" HD LED w/Floor Stand or Table Top Stand (circle type)						\$350					
Totals								Screens				Qty	# of Days	Rate	Total				
Equipment Total:				1)				5', 6', or 7' Tripod Screen w/Skirt (circle size)						\$25					
Material Handling - 15% of line 1:				2)				8' Tripod Screen w/Skirt						\$50					
Set/Strike Labor - as quoted:				3)				6' x 10' Fast Fold Screen w/Skirt (16:9)						\$150					
Subtotal:				4)				7.5' x 14' Fast Fold Screen w/Skirt (16:9)						\$180					
Tax - 10.25% of line 4:				5)				9' x 16' Fast Fold Screen w/Skirt (16:9)						\$225					
Total Due:				6)				Audio Equipment				Qty	# of Days	Rate	Total				
A representative of your company MUST BE PRESENT at the time of delivery to provide set-up instructions and delivery verification. Please note that equipment will not be left in an unattended room.								Sound Package - 2 Speakers or House Sound (where available) & Mixer						\$250					
								A SOUND PACKAGE IS NEEDED WHEN ORDERING ANY OF THE BELOW ITEMS											
Presenter Information								Laptop Direct Box (used to connect laptop to sound system)										\$25	
Company Name:								Wired Microphone - Handheld or Lavalier (circle type)						\$40					
								Slim Line Podium Microphone						\$50					
								Wireless Microphone - Handheld or Lavalier (circle type)						\$125					
Order Contact & Phone Number:								Credit Cards Type											
								<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>											
E-mail Address:								Credit Card #:											
								Exp. Date: _____ / _____ Security Code: _____											
On-site Contact & Phone Number:								Card Holder's Name:											
								Card Holder's Signature:											
Address:								<input type="checkbox"/> Check (US Only) <input type="checkbox"/> Wire Transfer											
City:		State:		Zip:						Remit To									
										 Projection Presentation Technology 5803 Rolling Road Suite 200 Springfield, VA 22152 Fax: 301-459-0026 E-Mail: exhibits@projection.com									
Installation								301-459-9011											
Install Date:		Install Time:		:		AM / PM		Order Instructions / Notes											
Start Date:		Start Time:		:		AM / PM													
End Date:		End Time:		:		AM / PM													
Facility Name:				Room Name / Number:															